

SCHOOL BOARD MINUTES
WATERTOWN SCHOOL DISTRICT NO. 14-4
CODINGTON COUNTY, SOUTH DAKOTA
(Pending School Board Approval)

The School Board of the Watertown School District No. 14-4 of Codington County, South Dakota convened pursuant to due notice at 7:00 p.m., Monday, December 9, 2013 in regular session. The following members were in attendance: Chairman Tammy Rieber, Garrett Priest, Susan Jones and Fred Deutsch. Tom Linngren was absent. Also in attendance were staff, administration and representatives of the news media.

Chairman Tammy Rieber convened the Board for its regular session by leading the Pledge to the Flag.

AGENDA REVIEW/APPROVAL

Mrs. Susan Jones moved that the agenda be approved as presented. Mr. Garrett Priest seconded. Four votes yes. Motion carried.

MINUTES

Mr. Garrett Priest moved that the minutes of the November 12, 2013 meeting be approved as presented. Dr. Fred Deutsch seconded. Four votes yes. Motion carried.

FINANCIAL REPORT

Rick Hohn, Business Manager, presented the financial report of receipts, disbursements and cash balances for the month of November, 2013 as listed below:

Receipts: Taxes, \$6,141,398.99; Tuition, \$91,870.35; County Sources, \$32,317.32; State Aid, \$2,197,324.00; Other State Sources, \$8,808.97; Federal Sources, \$325,478.92; Sales, \$241,841.00; Interest on Investment, \$4,904.50; Misc., \$519,982.63; Sales Tax, \$6,148.58.

Expenditures: Verified Claims & Expenditures, \$1,794,423.30; Salaries, \$2,898,576.23.

Cash Balances, November 30, 2013: General Fund \$7,217,178.98; Capital Outlay, \$3,818,672.83; Special Education, \$1,611,636.09; Pension Fund, \$1,298,347.67; Lake Area Technical Institute, \$2,037,342.34; K-12 Nutrition Services, \$651,418.36; LATI Bookstore Services, \$60,068.22; LATI Nutrition Services, \$119,140.25; LATI Day Care Center, \$100,925.22; Concessions, \$148,883.03; Drivers Education, \$1,458.29; Pre-School Services, \$925.72.

Trust and Agency Funds: Clubs and Scholarships – Receipts, \$96,390.14; Expenditures, \$101,518.97; Balance, \$263,010.41. LATI Agency Fund – Receipts, \$63,725.88; Expenditures, \$105,319.31; Balance, \$82,464.69. Endowment Fund – Receipts, \$103.09; Balance, \$311,352.43. Unemployment Escrow – Receipts, \$67.67; Balance, \$203,963.50.

Special Revenue/Internal Service Funds: LATI Financial Aid – Receipts, \$76,582.99; Expenditures, \$96,319.86; Balance, \$262,949.73. Employee Benefit Trust – Receipts, \$516,488.99; Expenditures, \$524,090.17; Balance, \$1,678,494.25.

STAFF/STUDENT RECOGNITION

The Watertown School Board recognized the following for various achievements:

2013 11 AA Football Championship Runners Up – Logan Gabriel, Connor DeJong, Nate Davis, Nate DeSpiegler, Ricky Hannasch, Taylor Lindahl, Trevor Jutting, Eric Gauer, Triston Wirtjes, Jesse Poppen, Landon Pahl, Jordan Gabriel, Trevor Watson, Hunter Wookey, Cody Feierabend, Mark DeSpiegler, Tyler Engen, Justus St. Sauver, Noah Hauck, Joe Foley, Justus Freidel, Dustin Bormann, Shay Bratland, Noah Shawd, Jesse Forman, Jamison Spiering, Harrison Jones, Dexter Gaikowski, Kolton Michalski, Taylor Stacey, Mitch Koehn, Walker Waege, Lucas Kobat, Nate Johnson, Jack O'Connor, John Hoffman, Cole Jurgens, Mason Tinch, Derek Bille, Tanner Chilson, Bryce LeBlanc, Jordan Berndt, Jarod Weber, Corey Weeks, Dylan Duffy, Michael Keogan, Blake Arbogast, Peyton Reynolds, Connor McClemans, Matt Decker, Bailey VanSickle, Marcus Gravatt, Steve Svendsen, Head Coach, Virg Polak, John Hodorff, Kelly O'Connor, Chris Jacobson, Todd Jutting, Bill Weber, Matt Paulson, Assistant Coaches and Jordan Hanson, Erin Perkins, Breanna Goodroad, Danielle Neilan, Student Managers

2013 Cross Country Academic All-State Team – Molly DeSpiegler and Bret Leininger

2013 Competitive Cheer Academic All-State Team – Chelsea Jacobson and Alexis Noeldner

Fastpitch All-State First Team – Ellie Stevenson

AA Girls All-State Soccer Second Team – Logan Kludt

AA Boys All-State Soccer First Team – Jordan Terronez

AA Boys All-State Soccer Second Team – Shea Amundson and Mitch Tschakert

2013 Football Academic All-State Team – Shay Bratland, Tanner Chilson, Mark DeSpiegler, Tyler Engen, Cody Feierabend, Eric Gauer, Trevor Jutting, Lucas Kobat, Mitch Koehn, Kolton Michalski, Jesse Poppen, Taylor Stacey and Jordan Hanson, Student Manager

2013 Golf Academic All-State Team – Austin Buri, Drew Mahowald, Michael Phillips and Ethan Smith

2013 Tennis Academic All-State Team – Abbey Cerny and Emma Kays

LATI DISCUSSION ITEM

Phase IV Construction and Bond Allocation Recap – Rick Hohn, Business Manager, indicated that the construction of the Agricultural Center is now considered complete and offered information indicating that the total construction cost of this facility, to include professional services, building construction and parking lot construction was \$8,867,439.00 which calculates to \$125.00 per square foot. Hohn went on to indicate that the bond allocation in relation to this project was \$12,500,000.00 which allowed for the various land purchases along with equipment and furniture for the facility. It was also noted that remaining bond dollars are being used to accommodate the costs of large equipment items to be used in the Heavy Equipment Operators Program. It was also noted that \$325,000.00 has been reserved for the construction of a parking lot to the west of this facility in the recently purchased trailer court.

ACTION 14073

Superintendent Dr. Lesli Jutting indicated that Deb Shephard, LATI President, has announced her intent to retire from Lake Area Technical Institute at the end of June 2014. Dr. Jutting went on to indicate that Deb Shephard has been employed by LATI in several different capacities for the past 35 years and the past seven as its President. Dr. Jutting thanked Deb Shephard for her many years of service and wished her well in her retirement. Dr. Fred Deutsch moved the approval of the retirement of Deb Shephard, LATI President, as presented. Mr. Garrett Priest seconded. Four votes yes. Motion carried.

ACTION 14074

Mr. Garrett Priest moved the approval of the resignation received from Laura Freeseaman, LATI Bookstore Associate. Dr. Fred Deutsch seconded. Four votes yes. Motion carried.

ACTION 14075

Deb Shephard, LATI President, presented the following contract recommendations/addendums and asked for their approval.

LATI CONTRACT RECOMMENDATIONS/ADDENDUMS:

Trent Anthony – Snow Removal – 100 hrs @ \$11.17/hr - \$1,117.00
Chase Bruggeman – Snow Removal – 100 hrs @ \$11.17/hr - \$1,117.00
Joshua Cox – Snow Removal – 100 hrs @ \$11.17/hr - \$1,117.00
Ethan Kack – Snow Removal – 100 hrs @ \$11.17/hr - \$1,117.00
Dirk Peterson – Snow Removal – 100 hrs @ \$11.17/hr - \$1,117.00
Wayne Price – Snow Removal – 100 hrs @ \$11.17/hr - \$1,117.00
Dillan Sando – Snow Removal – 100 hrs @ \$11.17/hr - \$1,117.00
Jordan Wilmot – Snow Removal – 100 hrs @ \$11.17/hr - \$1,117.00
Tyler Tebben – Snow Removal – 100 hrs @ \$11.17/hr - \$1,117.00
Raistlan Tschetter – Snow Removal – 100 hrs @ \$11.17/hr - \$1,117.00
Andrew Martinmaas – Military Services Coordinator – 130 hrs @ \$26.00/hr - \$3,380.00
Elizabeth Waag – Educare Cook – 20-25 hrs/week @ \$9.25/hr

Corporate Ed Instructor

Mark Wayt – Cisco Networking – 8 hrs @ \$39.00/hr - \$312.00
Joanne Andersen – Learning Beginning Excel 2013 – 10 hrs @ \$39.00/hr - \$390.00
Jerry Cudmore – CDL Test Preparation – 20 hrs @ \$45.00/hr - \$900.00
Kerry Stager – Quickbooks Beginning to End – 12 hrs @ \$39.00/hr - \$468.00

Curriculum

Jeremy Robertson – EMT Online – 40 hrs @ \$19.56/hr - \$782.40
Robin York – TAA Grants Online – 10 hrs @ \$20.34/hr - \$203.40
Jo Vitek – Law Enforcement – 40 hrs @ \$20.34/hr - \$813.60
Sally Solum – TAA Grants Online – 10 hrs @ \$20.34/hr - \$203.40
Gina Grant – TAA Grants Online – 10 hrs @ \$20.34/hr - \$203.40
Laurie Johnson – TAA Grants Online – 10 hrs @ \$20.34/hr - \$203.40
Nicki Yackley-Franken – Aspen Alternative Textbook Project – 20 hrs @ \$20.34/hr - \$406.80
Gina Grant – Aspen Alternative Textbook Project – 20 hrs @ \$20.34/hr - \$406.80
Amber Schleusner – TAA Grant PN 116 – 40 hrs @ \$20.34/hr - \$813.60
Jeanne James Hansen – Aspen Alternative Textbook Project – 20 hrs @ \$20.34/hr - \$406.80
Alison Albertson – TAA Grants Online – 10 hrs @ \$20.34/hr - \$203.40

Adjunct

James Strom – Diesel CAT – 3 credits @ \$885.00/cr - \$2,655.00

Dr. Fred Deutsch moved the approval of the contract recommendations/addendums as presented. Mr. Garrett Priest seconded. Four votes yes. Motion carried.

ACTION 14076

Deb Shephard, LATI President, presented for Board consideration a leave of absence request for Roger Solum while he serves as a State Legislature. Mr. Garrett Priest moved the approval of the leave of absence request of Roger Solum as presented. Dr. Fred Deutsch seconded. Four votes yes. Motion carried.

ACTION 14077

Deb Shephard, LATI President, presented for Board consideration the bids received in relation to the Heavy Equipment Operator equipment.

Bidder	Butler CAT
1 - Used CAT 627E or Equivalent Motor Scraper	\$87,178.76
1 – CAT Wheeled Tractor/Scraper Simulator System or Equivalent	\$27,630.37
1 – CAT Tracked Type Tractor Simulator System or Equivalent	\$27,371.12

Mrs. Susan Jones moved that the bids received from Butler CAT for the purchase of one used CAT 627E in the amount of \$87,178.76, one CAT Wheeled Tractor/Scraper Simulation System in the amount of \$27,630.37 and for one CAT Tracked Type Tractor Simulator System in the amount of \$27,371.12 be approved as presented. Mr. Garrett Priest seconded. Four votes yes. Motion carried.

ACTION 14078

Deb Shephard, LATI President, presented the sole proposal in relation to the Rural Healthcare Workforce Development Partner as received from Northeast South Dakota Area Health Education Center in the amount of \$84,000.00. Shephard went on to indicate that this partnership is a requirement of the recently approved TAACCCT Grant and that the cost of this partnership will be accommodated by grant dollars. Mrs. Susan Jones moved the approval of the partnering with Northeast South Dakota Area Health Education Center in relation to the Rural Healthcare Workforce Development Initiative in the amount of \$84,000.00. Mr. Garrett Priest seconded. Four votes yes. Motion carried.

ACTION 14079

Rick Hohn, Business Manager, presented the formal evaluation grading information in relation to the proposed Design Build Project. With Johnson Controls receiving the highest total score, it was recommended that the District partner with that firm to continue the design build process. Mrs. Susan Jones moved that the firm of Johnson Controls be considered prequalified and the firm to partner with the School District as the Design Build Project moves forward in the evaluation and cost estimating of various components. Mr. Garrett Priest seconded. Four votes yes. Motion carried.

ACTION 14080

Rick Hohn, Business Manager, presented change order #4 in relation to Phase IV construction. Hohn went on to explain the various components of the change order deduct and indicated that this brings the construction contract to a close. Mrs. Susan Jones moved the approval of change order #4 in the deduct amount of \$1,866.00 as presented. Mr. Garrett Priest seconded. Four votes yes. Motion carried.

K-12 DISCUSSION ITEMS

American Education Week – Tricia Walker, WEA President, reported on the activities that occurred during the American Education Week and announced the coloring contest winners. Mrs. Walker thanked the Watertown School Board and the Watertown Community for their support during the American Education Week.

Northeast Technical High School Board Report – Superintendent Dr. Lesli Jutting indicated that the administrative representatives of the Northeast Technical High School are working on a grant application for a possible facility addition and improvements/expansion to various programs along with the possibility of additional programs.

Policy IKF Graduation Requirement/Early Graduation – Superintendent Dr. Lesli Jutting presented for its first reading Policy IKF Graduation Requirement/Early Graduation and shared with the School Board the proposed modifications to this policy. (A complete copy of this policy can be viewed in the office of the Superintendent or on the District's website.)

District Goals – Superintendent Dr. Lesli Jutting presented a review of the District goals as established by the School Board in a dashboard type report. The goal, current value, previous value, current trend, future and planned action were reviewed for all of the six established goals.

Patriotism – Superintendent Dr. Lesli Jutting reviewed with the School Board the current practices of the Watertown School District in relation to patriotism. Jutting went on to indicate that patriotism in the Watertown School District is well beyond the reciting of the Pledge of Allegiance. The various patriotism type activities that occur in K-12 were reviewed.

Middle School Project – Rick Hohn, Business Manager, shared an updated time frame in relation to the development of plans and specifications along with a possible bid opening date of January 23 and the possible need for a special School Board meeting on January 27. Hohn went on to indicate that the plans and specifications currently consider six alternates and that he is hopeful that 90% check prints will be available for review later this week.

ACTION 14081

Mrs. Susan Jones moved the approval of the verified claims and salaries for the month of November as presented. Dr. Fred Deutsch seconded. Four votes yes. Motion carried.

ACTION 14082

Dr. Fred Deutsch moved the approval of the resignations received from Lindsay Hoge, McKinley Special Education Paraprofessional and Seiri Pekkala, Lincoln Learning Center Paraprofessional. Mr. Garrett Priest seconded. Four votes yes. Motion carried.

ACTION 14083

Darrell Stacey, Assistant Superintendent, presented the following contract recommendations/addendums and asked for their approval.

K-12 CONTRACT RECOMMENDATIONS/ADDENDUMS:

Beth Ries – CPR Training – 7 hrs @ \$27.70/hr - \$193.90

Kathleen Olson – One on One Special Education Paraprofessional, McKinley – 7.5 hrs/day @ \$9.71/hr

Mr. Garrett Priest moved that the contract recommendations/addendums be approved as presented. Dr. Fred Deutsch seconded. Four votes yes. Motion carried.

ACTION 14084

Darrell Stacey, Assistant Superintendent, presented the following stipend requests and asked for their approval.

Keri Tisher – 6 credits @ \$65.00/credit

Peggy Moeller – 6 credits @ \$65.00/credit

Matthew Kranz – 6 credits @ \$65.00/credit

Chrissy Hakeman – 6 credits @ \$65.00/credit

Mr. Garrett Priest moved that the stipend request be approved as presented. Dr. Fred Deutsch seconded. Four votes yes. Motion carried.

ACTION 14085

Rick Hohn, Business Manager, presented for Board consideration change order #2 in relation to the Arena Lift/Elevator project. Hohn went on to indicate that the change order deduct is in relation to the liquidated damages due to the completion date of the project. Mrs. Susan Jones moved the approval of change order #2 of the Arena Lift/Elevator project in the deduct amount of \$4,350.00. Dr. Fred Deutsch seconded. Four votes yes. Motion carried.

ACTION 14086

Superintendent Dr. Lesli Jutting presented the 2014-15 school calendar and reviewed the process used to develop this calendar. Dr. Jutting indicated that the survey in relation to starting school before or after Labor Day showed split results. It was also noted that during the development of this calendar, the District, due to its participation in the Northeast Technical High School, must consider the school calendars of other participating schools. Mrs. Susan Jones moved the approval

of the 2014-15 calendar with a school start date of August 21, 2014 and an end date of May 20, 2015 as presented. Dr. Fred Deutsch seconded. General discussion was held in relation to the calendar and the possible addition of days for instruction. Following the general discussion, four votes yes. Motion carried.

ACTION 14087

Dr. Fred Deutsch moved the approval of the public school exemptions involving two students as presented. Mr. Garrett Priest seconded. Four votes yes. Motion carried.

ACTION 14088

Mrs. Susan Jones moved the approval of the student assignment request pursuant to SDCL 13-28-10 involving one student as presented. Mr. Garrett Priest seconded. Four votes yes. Motion carried.

COMMUNICATIONS

Superintendent Dr. Lesli Jutting noted that the Grapevine, Enrollment Report and Nutrition Report have been included for Board information. Dr. Jutting also reviewed the District's procedure in relation to having school on days of cold temperatures.

WATERTOWN SCHOOL DISTRICT
BULK FUEL QUOTES

November 13, 2013

<u>Company Name</u>	<u>Regular Fuel with Ethanol Price Per Gallon</u>
Sioux Valley Coop	\$2.841
Moe Oil Company	\$2.83

Moe Oil Company provided the lowest price per gallon at \$2.83 for Regular Fuel with Ethanol.

November 18, 2013

<u>Company Name</u>	<u>No. 1 Diesel Price Per Gallon</u>	<u>No. 2 Diesel Price Per Gallon</u>
Sioux Valley Co-op	\$3.62	\$3.29
Moe Oil Company	\$3.69	\$3.359

Sioux Valley Co-op provided the lowest price per gallon at \$3.62 per gallon for No. 1 Diesel Fuel and \$3.29 per gallon for No. 2 Diesel Fuel.

December 2, 2013

<u>Company Name</u>	<u>No. 1 Diesel Price Per Gallon</u>
Sioux Valley Co-op	\$3.86
Moe Oil Company	\$3.89

Sioux Valley Co-op provided the lowest price per gallon at \$3.86 for No. 1 Diesel.

ADJOURNMENT

Mr. Garrett Priest moved that the Watertown School Board adjourn its regular meeting at 8:06 p.m. Dr. Fred Deutsch seconded. Four votes yes. Motion carried.

By: Rick Hohn, Business Manager