

SCHOOL BOARD MINUTES  
WATERTOWN SCHOOL DISTRICT NO. 14-4  
CODINGTON COUNTY, SOUTH DAKOTA  
(Pending School Board Approval)

The School Board of the Watertown School District No. 14-4 of Codington County, South Dakota convened pursuant to due notice at 6:30 p.m., Tuesday, November 12, 2013 in special and regular session. The following members were in attendance: Chairman Tammy Rieber, Garrett Priest, Susan Jones, Dr. Fred Deutsch and Tom Linngren. Also in attendance were staff, administration and representatives of the news media.

Chairman Tammy Rieber called the special meeting to order at 6:30 p.m.

EXECUTIVE SESSION

Mrs. Susan Jones moved that the School Board go into Executive Session at 6:30 p.m. to discuss a personnel matter. Mr. Tom Linngren seconded. Five votes yes. Motion carried.

The School Board returned to special meeting status at 6:55 p.m. and then recessed until the 7:00 p.m. starting time of the regular meeting.

RECONVENED

Chairman Tammy Rieber reconvened the School Board for its regular meeting and asked that the All-State Choir offer their rendition of the Star Spangled Banner.

AGENDA REVIEW/APPROVAL

Mrs. Susan Jones moved that the agenda be approved as presented. Mr. Garrett Priest seconded. Five votes yes. Motion carried.

MINUTES

Mr. Garrett Priest moved that the minutes of the October 14, 2013 meeting be approved as presented. Dr. Fred Deutsch seconded. Five votes yes. Motion carried.

FINANCIAL REPORT

Rick Hohn, Business Manager, presented the financial report of receipts, disbursements and cash balances for the month of October, 2013 as listed below:

**Receipts:** Taxes, \$387,836.51; Tuition, \$88,303.65; County Sources, \$25,636.06; State Aid, \$974,932.70; Other State Sources, \$1,072.00; Federal Sources, \$192,060.03; Sales, \$264,407.53; Interest on Investment, \$5,863.63; Misc., \$900,594.62; Sales Tax, \$9,687.88.

**Expenditures:** Verified Claims & Expenditures, \$2,374,194.98; Salaries, \$3,120,581.58.

**Cash Balances, October 31, 2013:** General Fund \$4,825,405.18; Capital Outlay, \$2,300,204.27; Special Education, \$963,399.89; Pension Fund, \$1,109,608.93; Lake Area Technical Institute, \$2,045,794.02; K-12 Nutrition Services, \$627,660.02; LATI Bookstore Services, \$43,761.21; LATI Nutrition Services, \$118,315.90; LATI Day Care Center, \$106,502.41; Concessions, \$146,438.86; Drivers Education, \$1,458.29; Pre-School Services, \$630.00.

**Trust and Agency Funds:** Clubs and Scholarships – Receipts, \$38,342.62; Expenditures, \$127,826.70; Balance, \$268,139.24. LATI Agency Fund – Receipts, \$79,092.50; Expenditures, \$51,195.41; Balance, \$124,058.12. Endowment Fund – Receipts, \$123.74; Balance, \$311,249.34. Unemployment Escrow – Receipts, \$70.58; Expenditures, \$956.00; Balance, \$203,895.83.

**Special Revenue/Internal Service Funds:** LATI Financial Aid – Receipts, \$111,500.20; Expenditures, \$95,674.26; Balance, \$282,686.60. Employee Benefit Trust – Receipts, \$574,529.27; Expenditures, \$321,875.48; Balance, \$1,686,095.43.

### STAFF/STUDENT RECOGNITION

The Watertown School Board recognized the following for various achievements:

SD High School Honor Choir Representatives – Anna Iverson, Samantha Jungers and Tom Newman

SD All-State Chorus Representatives – Megan Fuerstenau, Rachel Gauger, Pylar Gibson, Anna Iverson, Allison VanLaecken, Emily Eide, Hosanna Hoekman, Lydia Hulscher, Sara Kjetland, Meghan Leadabrand, Taylor Broek, Joshua Fox, Matthew Gauger, Charles Kienow, Troy Robbins, Mitch Crouse, Kade Davidson, Tom Newman, Landon Pahl and Brett Ries

SD All-State Orchestra Representative – Tanner Chilson

Watertown High School State Champion Cheer Team Members – Kyle Steiner, Chelsea Jacobson, Kali Driscoll, Madi Breitag, Sydney Suttin, Laken Dahl, Anna Broesder, Anna Larson, Faithe Patrick, Hayley Lindberg, Emmah Pieper, Taisha Johnson, Megan Bach, Taylor Spies, Ciara Maciel, Emilee Horning, Allison Stadheim, Maddy Noeldner, Jenah Hanson, Anna Iverson, Shelby Bailey, Saylor Hoffman, Whitney Scott, Alexis Noeldner, Assistant Coach Malory Hoffman and Head Coach Krista Dailey

### ACTION 14058

Mr. Garrett Priest moved the approval of the resignations received from Peggy Jungers, LATI Assistant Food Service Manager and Karen Appel, LATI Educare Cook. Dr. Fred Deutsch seconded. Five votes yes. Motion carried.

### ACTION 14059

Deb Shephard, LATI President, presented the following contract recommendations/addendums and asked for their approval.

### LATI CONTRACT RECOMMENDATIONS/ADDENDUMS:

Kathy Brink – Assistant Food Service Manager – 7 hrs/day @ \$10.34/hr

### Corporate Ed Instructor

Shawn Kulla – Smart Phone Photography – 2 hrs @ \$39.00/hr - \$78.00

Jerry Cudmore – CDL Class for Heavy Equipment Program – 15 hrs @ \$39.00/hr - \$585.00

Lorna Hofer – Beg & Adv Excel Classes – 18 hrs @ \$39.00/hr - \$702.00

Shawn Kulla – iBasic Class – 4 hrs @ \$39.00/hr - \$156.00

Scott Shephard – Digital Photography Class – 6 hrs @ \$39.00/hr - \$234.00

### Curriculum

Dennis Newman – Presentation Drawings – 40 hrs @ \$20.34/hr - \$813.60

Mary Redlin – ECON105 Leadership – 40 hrs @ \$20.34/hr - \$813.60

Melissa Meidinger – ENT120 & ENT130 – 20 hrs @ \$20.34/hr - \$406.80

Tim Page – Continue Precision Machining revision for PM101, PM118 & PM129 – 20 hrs @ \$19.56/hr - \$391.20

### Adjunct

Laurie Larson – CSS100 – .5 credits @ \$885.00/cr - \$442.50

Jacob Jorgenson – HAZ100 – 40 hrs @ \$22.70/hr - \$908.00

Mary Redlin – BUS210 – 3 credits @ \$885.00/cr - \$2,655.00

### Overload

John Caleb Ten Eyck – ET265 – 3 credits @ \$104.00/cr - \$312.00

Lorna Hofer – CSS100 - .5 credits @ \$885.00/cr - \$442.50

Dr. Fred Deutsch moved the approval of the contract recommendations/addendums as presented.  
Mr. Garrett Priest seconded. Five votes yes. Motion carried.

### ACTION 14060

Deb Shephard, LATI President, presented a request for the authority to hire five TAACCCT Grant positions; Grant Projects Officer, Instructional Designer, Simulation/Virtual Lab Instructor, Marketing Assistant and Nursing Instructor along with the requested addition of a Financial Aid Advisor. Mr. Garrett Priest moved the approval of the authority to hire the six requested positions. Dr. Fred Deutsch seconded. Five votes yes. Motion carried.

### ACTION 14061

Dr. Fred Deutsch moved to terminate the employment of Patty Salazar, LATI Custodian. Mr. Garrett Priest seconded. Five votes yes. Motion carried.

### ACTION 14062

Rick Hohn, Business Manager, presented for Board consideration a Resolution that would allow the District to begin the Design Build Process associated with the improvement of HVAC system upgrades along with other improvement projects on the LATI campus. Hohn went on to explain that several of the projects will provide future energy savings and are eligible for utility rebates. Mrs. Susan Jones moved the approval of the following Resolution authorizing the Districts use of the Design Build Process for various improvement projects.

### Resolution

### Determination to use Design-Build Process

WHEREAS, the Watertown School District – Lake Area Technical Institute desire to significantly improve HVAC, electrical, etc. of its existing buildings,

BE IT RESOLVED, that the Watertown School Board has determined to pursue, using the design build process, improvements to Lake Area Technical Institute facilities' dynamic systems (HVAC, electrical, etc.) because of the critical need for design/construction coordination and the interrelation of such improvements with existing systems,

BE IT FURTHER RESOLVED, that the Watertown School Board adopts the design-build procedures set forth and will publish a request for qualifications in accordance with SDCL 5-18A and 5-18B to pre-qualify potential design-builders.

Mr. Tom Linngren seconded. Five votes yes. Motion carried.

#### ACTION 14063

Deb Shephard, LATI President, explained that a major component of the Rural Healthcare Workforce Development for South Dakota Aligned Health Training Consortium Grant is that LATI partner with an entity to assist with a collaborative network for the purpose of increasing minority representation in healthcare professions. Mrs. Susan Jones moved that Lake Area Technical Institute be authorized to request partnership proposals from entities interested in assisting with this project. Mr. Tom Linngren seconded. Five votes yes. Motion carried.

#### ACTION 14064

Rick Hohn, Business Manager, presented a short term note for Board consideration. Mr. Tom Linngren moved the approval of the \$100,000.00 short term note from the LATI Main Operating Fund to the Bookstore Fund in the amount of \$100,000.00. Mrs. Susan Jones seconded. Rick Hohn went on to explain that the short term note need was caused in large part by additional laptop computers being on the offered lease program and the incorporation of the Heavy Equipment Operators Program and its required tools. Five votes yes. Motion carried.

#### K-12 DISCUSSION ITEMS

*Northeast Technical High School Board Report* – Superintendent Dr. Lesli Jutting indicated that the NTHS fundraising fruit sale will be concluding at the end of this week. Dr. Jutting also reported that Susan Jones and she attended a workshop in relation to the trends in education related to technical education course offerings. It was also noted that the Northeast Technical High School Superintendents will be working on a capital improvement plan in the near future.

*Co-Curricular Activities* – Steve Moore, Activities Director, indicated that the ticket sales for the AA Championship Football game between the Watertown Arrows and the Pierre Governors are going well and Mr. Moore publicly thanked Burdell Gauger and Jackie Stacey for their willingness to assist with State events with students and music when requested. Mr. Moore indicated that the focus of student participation in co-curricular activities remains as the teaching of life skills to activity participants. The number of student participants in the fall sports of: Competitive Cheer, Competitive Dance, Boys Golf, Girls Tennis, Volleyball, Cross Country, Football, Band, Orchestra, Chorus, Debate and the Fall Play were provided and it was noted that approximately 66% of all High School students are involved in some type of co-curricular activity. Mr. Moore noted that the only State event scheduled for Watertown in 2013-14 is Oral Interp.

Mr. Moore, Activities Director, provided an update and overview of Soccer in Watertown and in the ESD. It was noted that Soccer in Watertown is currently considered a club sport and that in 2009, the South Dakota High School Activities Association Board of Directors voted to add soccer as a fall sport beginning in 2012. Club State Tournaments will be sunset in the fall of 2014 after the State Tournament. Mr. Moore noted the schools that are currently sponsoring soccer and the possible plans of other ESD schools in relation to the addition of soccer as a High School sport. The estimated cost of adding this sport as a High School activity and the estimated participation numbers were discussed briefly.

*American Education Week* – Superintendent Dr. Lesli Jutting and WEA Representative Tricia Walker shared a list of scheduled activities that will occur during American Education Week – November 17 – 23. It was noted that this year’s theme is “Raise Your Hand for Student Success”. The week’s activities were discussed briefly.

*New Middle School/Intermediate Redesign Project* – Dave Todd, Todd Architects, provided a fly through video of the proposed Middle School building which provided a visual and basic feel of the new structure and how it will be located on the District site. Mr. Todd reported that he and the engineers continue to move forward with construction documents. A timeline of activities was discussed along with it being noted that the modifications to the existing Middle School to an Intermediate School will begin following the receipt and consideration of the bids of a new Middle School.

ACTION 14065

Mrs. Susan Jones moved the approval of the verified claims and salaries for the month of October as presented. Dr. Fred Deutsch seconded. Five votes yes. Motion carried.

ACTION 14066

Darrell Stacey, Assistant Superintendent, presented the following contract recommendations/addendums and asked for their approval.

K-12 CONTRACT RECOMMENDATIONS/ADDENDUMS:

Jeanne James Hansen – ACT Prep – 14 hrs @ \$27.70/hr – \$387.80  
Eric Dahl – Add Elementary Wrestling, \$274.00 – \$33,951.00  
Charles Welch – Add Elementary Wrestling, \$274.00 – \$36,849.00  
Stacey May – 2 hr Paraprofessional, Roosevelt – 2 hrs/day @ \$9.25/hr  
Victor Godfrey – Head Cross Country Coach - \$5,354.00

Mr. Garrett Priest moved that the contract recommendations/addendums be approved as presented. Dr. Fred Deutsch seconded. Five votes yes. Motion carried.

ACTION 14067

Dr. Fred Deutsch moved the approval of the Leave of Absence request received from Mary Pickering, Jefferson Elementary Instructor. Mr. Garrett Priest seconded. Five votes yes. Motion carried.

ACTION 14068

Dr. Fred Deutsch moved to suspend without pay Sue Trively for flagrant violations of rules and regulations of the District. Mr. Garrett Priest seconded. Five votes yes. Motion carried.

ACTION 14069

Rick Hohn, Business Manager, presented for Board consideration change order #1 related to the Arena Lift/Elevator project which involved the addition of one structural column and the changing of ceramic tile to face brick near the elevator doors. Mr. Tom Linngren moved the approval of change order #1 in the amount of \$2,215.00 in relation to the Arena Lift/Elevator project. Mrs. Susan Jones seconded. Five votes yes. Motion carried.

ACTION 14070

Superintendent Dr. Lesli Jutting presented for Board consideration the 2013-2014 Master Contract. Dr. Jutting went on to explain that the modifications were merely cleanup and did not affect the salary, benefits or leaves of those under this agreement. Dr. Fred Deutsch moved that the 2013-2014 Master Contract be approved as presented. Mr. Garrett Priest seconded. Dr. Fred Deutsch informed the public that the Watertown School District is not typical in relation to its contract negotiations as the process used has been very congenial with the District Administration working directly with WEA Representatives. Following the general discussion, five votes yes. Motion carried.

ACTION 14071

Mrs. Susan Jones moved the approval of the public school exemption request involving one student as presented. Mr. Tom Linngren seconded. Five votes yes. Motion carried.

ACTION 14072

Mrs. Susan Jones moved the approval of the first two 13-28-10 student assignment requests involving two students and that the third request involving one student be denied as recommended. Mr. Garrett Priest seconded. Five votes yes. Motion carried.

COMMUNICATIONS

Superintendent Dr. Lesli Jutting reported that there are a lot of activities going on in our District for the betterment of students. Dr. Jutting also noted that included in the Board's information was the Grapevine, Enrollment Report and Nutrition Report.

WATERTOWN SCHOOL DISTRICT  
BULK FUEL QUOTES

October 23, 2013

<u>Company Name</u>	<u>Regular Fuel with Ethanol Price Per Gallon</u>
Sioux Valley Coop	\$2.9035
Moe Oil Company	\$2.874

Moe Oil Company provided the lowest price per gallon at \$2.874 for Regular Fuel with Ethanol.

October 28, 2013

<u>Company Name</u>	<u>No. 2 Diesel Price Per Gallon</u>
Sioux Valley Coop	\$3.3625
Moe Oil Company	\$3.299

Moe Oil Company provided the lowest price per gallon at \$3.299 per gallon for No. 2 Diesel Fuel.

Board member Dr. Fred Deutsch reported and presented the standing legislative positions of the Associated School Boards of South Dakota in which he serves as our District's Legislative Representative. Dr. Deutsch asked the other Board members to provide thoughts and concerns in relation to the positions of the association. General discussion was held in relation to the presented ASBSD Legislative positions.

### ADJOURNMENT

Mrs. Susan Jones moved that the Watertown School Board adjourn its regular meeting at 8:30 p.m. Mr. Garrett Priest seconded. Five votes yes. Motion carried.

By: Rick Hohn, Business Manager