

SCHOOL BOARD MINUTES
WATERTOWN SCHOOL DISTRICT NO. 14-4
CODINGTON COUNTY, SOUTH DAKOTA
(Pending School Board Approval)

The School Board of the Watertown School District No. 14-4 of Codington County, South Dakota convened pursuant to due notice at 6:30 p.m., Monday, February 10, 2014 in special and regular session. The following members were in attendance: Chairman Tammy Rieber, Garrett Priest, Susan Jones, Dr. Fred Deutsch and Tom Linngren. Also in attendance were staff, administration and representatives of the news media.

Chairman Tammy Rieber convened the Board for its special session at 6:30 p.m.

EXECUTIVE SESSION

Dr. Fred Deutsch moved that the Board go into Executive Session for the purpose of discussing the Superintendent's evaluation. Mrs. Susan Jones seconded. Five votes yes. Motion carried.

The Board returned to special meeting status at 6:55 p.m. and recessed until the start time of the regular session.

RECONVENED

Chairman Tammy Rieber reconvened the Board for its regular session by leading the Pledge to the Flag.

AGENDA REVIEW/APPROVAL

Mrs. Susan Jones moved that the agenda be modified by moving item 7.5 - Middle School Discussion prior to Discussion Item 7.3 - WHS Pride Survey and that the agenda be approved as modified. Mr. Tom Linngren seconded. Five votes yes. Motion carried.

MINUTES

Mr. Garrett Priest moved that the minutes of the January 13 and January 27, 2014 meetings be approved as presented. Dr. Fred Deutsch seconded. Five votes yes. Motion carried.

FINANCIAL REPORT

Rick Hohn, Business Manager, presented the financial report of receipts, disbursements and cash balances for the month of January, 2014 as listed below:

Receipts: Taxes, \$105,949.08; Tuition, \$2,097,624.61; County Sources, \$29,962.56; State Aid, \$2,177,040.00; Other State Sources, \$103,113.97; Federal Sources, \$589,198.71; Sales, \$630,410.35; Interest on Investment, \$6,764.54; Misc., \$1,262,189.44; Sales Tax, \$31,383.03.

Expenditures: Verified Claims & Expenditures, \$1,347,118.52; Salaries, \$2,854,636.97.

Cash Balances, January 31, 2014: General Fund \$6,070,518.54; Capital Outlay, \$3,237,626.02; Special Education, \$1,481,024.41; Pension Fund, \$1,325,264.15; Lake Area Technical Institute, \$4,664,138.88; K-12 Nutrition Services, \$684,509.54; LATI Bookstore Services, \$261,665.19;

LATI Nutrition Services, \$120,738.60; LATI Day Care Center, \$130,517.57; Concessions, \$174,371.66; Drivers Education, \$1,458.29; Pre-School Services, \$1,240.72.

Trust and Agency Funds: Clubs and Scholarships – Receipts, \$101,640.68; Expenditures, \$59,132.46; Balance, \$323,013.33. LATI Agency Fund – Receipts, \$27,593.56; Expenditures, \$25,899.98; Balance, \$84,485.24. Endowment Fund – Receipts, \$121.39; Balance, \$311,582.58. Unemployment Escrow – Receipts, \$79.71; Balance, \$204,114.46.

Special Revenue/Internal Service Funds: LATI Financial Aid – Receipts, \$5,203,084.52; Expenditures, \$5,318,112.50; Balance, \$184,047.97. Employee Benefit Trust – Receipts, \$510,590.24; Expenditures, \$477,157.73; Balance, \$1,778,327.73.

STAFF/STUDENT RECOGNITION

The Watertown School Board recognized the following for various achievements:

All-State Honor Choir Members – Rachel Rosenbaum and Aaron Lykens.

2014-15 National Distinguished Principal from South Dakota – John Decker, Mellette Elementary School Principal.

The Board also welcomed Boy Scout Troop 209.

LATI DISCUSSION ITEM

Legislative Update for Technical Institute – Deb Shephard, LATI President, provided a brief overview of a few Legislative bills that she is tracking. The subject matter of the Legislation included: local funding for Technical Schools, the use of Regional Board apposed to School Board Covenant, allowing Technical School's access to the names of High School students and 2014-15 Appropriations.

ACTION 14108

Mr. Garrett Priest moved the approval of the requested retirements of Sally Solum, LATI Financial Services and Carl Tesch, LATI Diesel Technology, and thanked them for their many years of service. Dr. Fred Deutsch seconded. Five votes yes. Motion carried.

ACTION 14109

Mr. Garrett Priest moved the approval of the resignation received from Ken Wartenbee, LATI Temporary Custodian. Dr. Fred Deutsch seconded. Five votes yes. Motion carried.

ACTION 14110

Deb Shephard, LATI President, presented the following contract recommendations/addendums and asked for their approval.

LATI CONTRACT RECOMMENDATIONS/ADDENDUMS:

Mitchelle Goehring – OTA110, OTA125, OTA131 & OTA133 Lab Assistant – 210 hrs @ \$10.40/hr - \$104.00

Laurie Larson – PN Clinical Lab Instructor – 144 hrs @ \$23.00/hr - \$3,312.00

Anders Henningsgaard – Snow Removal – 100 hrs @ \$11.17/hr - \$1,117.00

Vincent Henningsgaard – Snow Removal – 100 hrs @ \$11.17/hr - \$1,117.00
Jenna Kannas – Bookstore Associate – \$1,810.00/month
Sherray Hurlbert – Instructional Designer - \$42,500.00
Darrel Grohs – Add Department Supervisor - \$200.00 - \$44,302.00
Laurie Resick – Administrative Assistant to Administrative/Admissions - \$1,900.00/month
Kyle Steffensen – TAA Grant Simulation Lab Instructor - \$19,600.00 prorated to \$7,600.00
Melinda Sandau – TAA Grant Simulation Lab Instructor - \$19,600.00 prorated to \$6,800.00

Adjunct

John Butterbrodt – SOC100 – 4 credits @ \$885.00/cr - \$3,540.00
Jody Weber – AGR163 – 1.5 credits @ \$885.00/cr - \$1,327.50
Tammy Gauger – COMM101 & PSYC100 – 6 credits @ \$885.00/cr - \$5,310.00
Jacob Jorgenson – MFR Lab – 80 hrs @ \$22.70/hr - \$1,816.00
Jacob Jorgenson – HAZ100 – 40 hrs @ \$22.70/hr - \$908.00
Paula Grupe – EST183 – 3 credits @ \$885.00/cr - \$2,655.00
Gavin Pollert – AED/CPR/First Aid – 75 hrs @ \$22.70/hr - \$1,702.50
Andrew Sebek – AED/CPR/First Aid – 75 hrs @ \$22.70/hr - \$1,702.50
Chad Berg – AED/CPR/First Aid – 75 hrs @ \$22.70/hr - \$1,702.50
Jacob Jorgenson – AED/CPR/First Aid – 75 hrs @ \$22.70/hr - \$1,702.50
Mike Mack – MFR Lab – 80 hrs @ \$22.70/hr - \$1,816.00
Mike Mack – AED/CPR/First Aid – 75 hrs @ \$22.70/hr - \$1,702.50
Tammy Resick-Stoltenburg – CSS100 – 4 credits @ \$885.00/cr - \$3,540.00
Lisa Schmidt – HST132 – 2 credits @ \$885.00/cr - \$1,770.00
Alex DeFea – AED/CPR/First Aid – 75 hrs @ \$22.70/hr - \$1,702.50
Kathy Holtquist – CSS100 & BUS220 – 5 credits @ \$885.00/cr - \$4,425.00
Kelly Pesek – MICR231, MLT101, MLT115, MLT201, MLT Practicum – 18.5 credits @ \$885.00/cr - \$16,372.50
Mary El Karmassi – OTA131 – 3 credits @ \$885.00/cr - \$2,655.00
Bob Jenson – TAA Grant Microbiology Simulation – 3 credits @ \$885.00/cr - \$2,655.00
Burnette Reddy – TAA Grant Blood Bank Simulation – 2.5 credits @ \$885.00/cr - \$2,212.50
Mary Redlin – BUX120 & ECON105 – 6 credits @ \$885.00/cr - \$5,310.00
Doug Seim – HST179 – 3 credits @ \$885.00/cr - \$2,655.00
Kyle Steffensen – AED/CPR/First Aid – 75 hrs @ \$22.70/hr - \$1,702.50
Ryan Wells – CIS235 – 3 credits @ \$885.00/cr - \$2,655.00
Bryan Wientjes – MA214 – 1.25 credits @ \$885.00/cr - \$1,106.25
Bryan Wientjes – MFR Lab – 80 hrs @ \$22.70/hr - \$1,816.00
Kerry Stager – ACCT224 – 3 credits @ \$885.00/cr - \$2,655.00
Vikki Laurence – MLT135 – 1 credit @ \$885.00/cr - \$885.00
Gary Langerock – AED/CPR/First Aid – 75 hrs @ \$22.70/hr - \$1,702.50
Dianne Rider – HST136 - .5 credits @ \$885.00/cr - \$442.50

Curriculum

Jodi Weber – Ag Selling Online – 40 hrs @ \$20.34/hr - \$813.60
Carrie Overby – Developing 090 Writing – 20 hrs @ \$20.34/hr - \$406.80
Annette Roby – CIS105 – 40 hrs @ \$20.34/hr - \$813.60
Jack Holmquest – Comm 102 – 40 hrs @ \$20.34/hr - \$813.60
Darren Shelton – AGR163 Selling – 45 hrs @ \$20.34/hr - \$915.30
Danielle Stearns – AGR177, AGR245 & AGR264 – 40 hrs @ \$20.34/hr - \$813.60
Shane Thorstenson – AGR163 Selling – 45 hrs @ \$20.34/hr - \$915.30

Overload

John Annett – CSC100 – 2 credits @ \$885.00/cr - \$1,770.00

Don Armstrong – CIS247 – 3 credits @ \$885.00/cr - \$2,655.00
Rhonda Bradberry – Delta Dental Grant + Online – 3 credits @ \$885.00/cr - \$2,655.00 + \$3,307.00 - \$5,962.00
Terri Carson – CIS276 – 3 credits @ \$885.00/cr - \$2,655.00
Patty Foley – PN130 – 2 credits @ \$104.00/cr - \$208.00
Chad Foust – ENV230 & ENV240 – 3.3 credits @ \$885.00/cr - \$2,920.50
Mona Gleysteen – MLT115 & MLT226 – 5 credits @ \$885.00/cr - \$4,425.00
Gina Grant – EST121 – 18 credits @ \$104.00/cr - \$1,872.00
Lorna Hofer – CSS100 – 1.5 credits @ \$885.00/cr - \$1,327.50
Pam Hohn – PSYC100 – 3 credits @ \$885.00/cr - \$2,655.00
Jack Holmquest – CSS100 – 4 credits @ \$885.00/cr - \$3,540.00
Brooks Jacobsen – ET175, After Hours Solar Car, Robotics Weekend Online – 5 credits @ \$885.00/cr - \$4,425.00
Laurie Johnson – AGR210 & AG122 – 3 credits @ \$885.00/cr - \$2,655.00
Kris Lindahl – MA206 – 3 credits @ \$104.00/cr - \$312.00
Andrew Martinmaas – 130 hrs @ \$26.00/hr - \$3,380.00
Melissa Meidinger – ENT130 – 3 credits @ \$885.00/cr - \$2,655.00
Tim Moes – EST115, EST109 & Robotics Weekend Lab – 36 credits @ \$104.00/cr + 1 credit @ \$885.00/cr - \$4,629.00
Tom Mulholland – BUS235 – 4 credits @ \$885.00/cr - \$3,540.00
Dennis Newman – BSA228 – 1 credit @ \$885.00/cr - \$885.00
Brian Olson – Farm Work & AGR238 – 3 credits @ \$885.00/cr - \$2,655.00
Carrie Overby – COMM101 – 3 credits @ \$885.00/cr - \$2,655.00
Marie Palluck – BUS230 & BUS220 – 6 credits @ \$885.00/cr - \$5,310.00
Mark Ramsey – Surveying/Mechanical CAD – 19 credits @ \$104.00/cr - \$1,976.00
Darren Shelton – AGR163 – 3 credits @ \$885.00/cr - \$2,655.00
Danielle Stearns – AGR237 - .75 credits @ \$885.00/cr - \$663.75
Shane Thorstenson – AGR163 – 3 credits @ \$885.00/cr - \$2,655.00
Mark Wayt – Skills USA Advisor – 1 credit @ \$885.00/cr - \$885.00
Anthony Wiegman – AVM245 – 1 credit @ \$885.00/cr - \$885.00
Jacob Beutler – Large Class First Year Diesel – 1.5 credits @ \$885.00/cr - \$1,327.50
Dan Gisselbeck – Large Class Second Year Diesel – 1.5 credits @ \$885.00/cr - \$1,327.50
Kevin Medenwald – Large Class Second Year Diesel – 1.5 credits @ \$885.00/cr - \$1,327.50
Corey Mushitz – DCAT112, DCAT114, Large Class DCAT & DT185 – 2 credits @ \$104.00/cr + 7.5 credits @ \$885.00/cr - \$6,845.50
Jeremy Riley – Large Class First Year Diesel – 1.5 credits @ \$885.00/cr - \$1,327.50
Rick Schmidt – Large Class First Year Diesel – 1.5 credits @ \$885.00/cr - \$1,327.50
Kasey Smith – Large Class First Year Diesel – 1.5 credits @ \$885.00/cr - \$1,327.50
Sally Solum – ACCT210, ACCT211, ACCT214 & ACCT230 – 6 credits @ \$104.00/cr + 8 credits @ \$885.00/cr - \$7,704.00
Carl Tesch – Larch Class Second Year Diesel – 1.5 credits @ \$885.00/cr - \$1,327.50
Darrel Woolery – AGR118, AGR142 & Work Farm – 2.5 credits @ \$885.00/cr - \$2,212.50
Daniel Zimprich – Larch Class Second Year Diesel – 3 credits @ \$885.00/cr - \$2,655.00
Tim Page – PM139, PM143, PM202 & PM228 – 10.5 credits @ \$885.00/cr - \$9,292.50
Kelly McDaniel – BUS246, AGR243 & ECON202 – 9 credits @ \$104.00/cr + 2 credits @ \$885.00/cr - \$2,706.00
Brian Henrichs – AG106 & AG252 – 3 credits @ \$885.00/cr - \$2,655.00

Corporate Ed

Janet Jensen – Expanded Function Dental Assistant – 40 hrs @ \$40.25/hr - \$1,610.00

Dr. Fred Deutsch moved the approval of the contract recommendations/addendums as presented. Mr. Garrett Priest seconded. Five votes yes. Motion carried.

ACTION 14111

Deb Shephard, LATI President, presented requests for the authority to hire various positions due to new course offerings, second year of a new program and the expansion of a current program. Dr. Fred Deutsch moved the authorization to hire a Law Enforcement Instructor, Heavy Equipment Operator Instructor and two Agriculture Instructors as requested. Mr. Garrett Priest seconded. Five votes yes. Motion carried.

ACTION 14112

Rick Hohn, Business Manager, presented a request for the authority to design and seek bids for the construction of a parking lot to be located adjacent to the new Agricultural Center and in the recently purchased Arrow Trailer Court. Hohn went on to indicate that the proposed lot will accommodate approximately 100 vehicles and will have an estimated cost between \$240,000.00 and \$260,000.00 which will be accommodated by Phase IV State Bond Dollars. Mrs. Susan Jones moved that the Business Manager be authorized to design and seek bids for the proposed parking lot. Mr. Tom Linngren seconded. Five votes yes. Motion carried.

ACTION 14113

Rick Hohn, Business Manager, presented the opportunity for the District's purchase of property currently owned by Mount Marty College located adjacent to the LATI Campus and the Watertown High School. It was also noted that LATI currently owns the two properties located just to the west of this site. Mr. Tom Linngren moved the authorization to purchase the Mount Marty property located at 1030 Arrow Avenue Northeast for \$265,000.00. Mrs. Susan Jones seconded. Five votes yes. Motion carried.

K-12 DISCUSSION ITEMS

Northeast Technical High School Board Report – Superintendent Dr. Lesli Jutting indicated that the NTHS Superintendents will be meeting on Tuesday, February 11th to discuss the purpose and use of the recently received grant in the amount of \$150,000.00 from the Governor's Office. Superintendent Jutting also noted that discussions in relation to the evaluation of the Northeast Technical High School Director are also underway. It was also noted that several tours of the facility and the various programs have taken place.

Watertown High School Middle College – Dr. Michael Butts, High School Principal, indicated that the unveiling of the Middle College offering at the January School Board meeting has generated significant discussion with parents and students. Dr. Butts indicated that freshman students and their parents are invited to attend a session on February 17th at 5:00 p.m. prior to the regular registration time in which additional information will be available in relation to the Middle College offering. It was also noted that a similar session will be held for sophomore students and their parents on the 18th at 5:00 p.m. Information in relation to the Middle College will also be available for those who cannot attend by contacting the High School Office. Dr. Butts indicated that the Middle College concept is not faster work but rather harder work. It was noted that the Middle College does not allow for students to finish High School earlier as it provides additional learning opportunities while enrolled.

Watertown High School Pride Survey – Kelli Rumpza, Watertown Healthy Youth Coalition Representative, began her presentation by indicating that this program is currently funded by a State Grant. Mrs. Rumpza shared various charts and graphs which illustrated current trends of higher risk behaviors (use of alcohol/tobacco, marijuana) of High School students. It was noted that the trends, decreased use, were positive. Additional charts illustrated positive trends in the perception of students in relation to the harmfulness and parental disapproval of the participation in high risk behaviors. Mrs. Rumpza also noted that the grant funds two positions: one at the High School and one at the Middle School. It was also indicated that coalition members are representative of various sectors of the Watertown Community.

Success Maker Review – Tricia Walker, Technology Integrationist, lead the discussion in relation to the District Success Maker Program. The Success Maker Lab personnel were identified and the School Board was thanked for its recent purchase of the new Success Maker Program. Mrs. Walker noted that the Success Maker Program deals mainly with Reading and Math Instruction. A brief history of the Success Maker Program in the Watertown School District was shared as it was stated that the program began in 2001 at McKinley Elementary and that the recent software upgrade moved the District from version 1.7 to 6.0. The benefits and enhancements of the new version were discussed. Several students had the opportunity to share their experience of using the Success Maker Program and they all indicated various aspects of the new program they liked. General discussion was held with the Superintendent adding her support to the program and by indicating that the program is currently for grades K-6.

In-Service Activities – Tricia Walker, Technology Integrationist, shared with the Board a list of opportunities in which staff members will be trained in the use of technology during the upcoming in-service to be held February 14, 2014. The listing included 40 course offerings for both Certified and Classified Staff members. It was noted that the technology coaches and several staff members will serve as presenters.

ACTION 14114

Mr. Garrett Priest moved the approval of the verified claims and salaries for the month of January as presented. Dr. Fred Deutsch seconded. Five votes yes. Motion carried.

ACTION 14115

Mr. Garrett Priest moved the approval of the retirements received from Marie Jacobson, Middle School Language Arts; Jody Shaeffer, Middle School Computer Applications; Gay Redlinger, Middle School Science and Kurt Engel, High School Science, and thanked them for their many years of service. Dr. Fred Deutsch seconded. Five votes yes. Motion carried.

ACTION 14116

Dr. Fred Deutsch moved the approval of the resignations received from Hope Day, Jefferson Food Service and Nancy Engel, Jefferson Food Service. Mr. Garrett Priest seconded. Five votes yes. Motion carried.

ACTION 14117

Darrell Stacey, Assistant Superintendent, presented the following contract recommendations/addendums and asked for their approval.

K-12 CONTRACT RECOMMENDATIONS/ADDENDUMS:

Stacey Mertz – School Nurse, Lincoln - \$25,800.00 prorated to \$11,740.00

Kim Nichols – Arena Crew - \$9.25/hr, hours as needed

Danielle Harms – Lane change from MA to MA+16, \$1,090.00 prorated to \$619.00 – \$41,092.00

Kerri Noeldner – SPED Paraprofessional, McKinley – 8 hrs/day @ \$9.25/hr

Joyce Anderson – School Psychologist & Substitute – up to 35 days @ \$300.00/day – \$10,500.00

Mr. Garrett Priest moved that the contract recommendations/addendums be approved as presented. Dr. Fred Deutsch seconded. Five votes yes. Motion carried.

ACTION 14118

Dr. Fred Deutsch moved that the contract for the Superintendent for the 2014-15 year be authorized with the salary to be determined at a later date. Mrs. Susan Jones seconded. Five votes yes. Motion carried.

ACTION 14119

Rick Hohn, Business Manager, indicated that the Mitchell Field Track received a complete make over during the summer of 2005 and at that time it was indicated that a resurfacing would be needed approximately every seven years to ensure the integrity of the track surface. Mr. Tom Linngren moved that the Business Manager be authorized to seek bids in relation to the resurfacing of the Mitchell Field Track. Mrs. Susan Jones seconded. Five votes yes. Motion carried.

ACTION 14120

Rick Hohn, Business Manager, indicated that this is the annual request seeking authorization to bid two replacement school buses. Mrs. Susan Jones moved that the Business Manager be authorized to seek bids in relation to the purchase of two school buses. Mr. Tom Linngren seconded. Five votes yes. Motion carried.

ACTION 14121

Rick Hohn, Business Manager, presented the School Board with information dealing with the cost of the Drivers Education Program for the summer of 2013 and projections for the cost of operating this program for 2014. Mrs. Susan Jones moved that the Drivers Education fee be set at the same rate as the prior year, \$280.00 per participant. Mr. Garrett Priest seconded. Five votes yes. Motion carried.

ACTION 14122

Mrs. Susan Jones moved that the Business Manager be authorized to seek quotes in relation to the District's Annual Financial Audit. Mr. Tom Linngren seconded. Five votes yes. Motion carried.

ACTION 14123

Mrs. Susan Jones moved the approval of the public school exemption requests involving four students as presented. Mr. Garrett Priest seconded. Five votes yes. Motion carried.

ACTION 14124

Mr. Garrett Priest moved the approval of the student assignment request pursuant to SDCL 13-28-10 involving one student as presented. Mr. Tom Linnngren seconded. Five votes yes. Motion carried.

COMMUNICATIONS

Superintendent Dr. Lesli Jutting noted that the Grapevine, Enrollment Report and Nutrition Report have been included for Board information. Superintendent Jutting provided a brief overview in relation to various Legislation that may affect the District: Funding/State Aid and Interscholastic Activities/Training Rules. It was also noted that a couple bills have been killed: the start date of school and the usage of Capital Outlay dollars.

WATERTOWN SCHOOL DISTRICT

BULK FUEL QUOTES

January 21, 2014

| <u>Company Name</u> | <u>No. 1 Diesel Price Per Gallon</u> | <u>Regular Fuel with Ethanol Price Per Gallon</u> |
|---------------------|--|---|
| Sioux Valley Coop | \$3.85 | \$2.97 |
| Moe Oil Company | \$3.875 | \$3.091 |

Sioux Valley Coop provided the lowest cost per gallon at \$3.85 for No. 1 Diesel and the lowest cost per gallon at \$2.97 for Regular Fuel with Ethanol.

February 5, 2014

| <u>Company Name</u> | <u>Regular Fuel with Ethanol Price Per Gallon</u> |
|---------------------|---|
| Sioux Valley Coop | \$2.99 |
| Moe Oil Company | \$3.026 |

Sioux Valley Coop provided the lowest price per gallon at \$2.99 for Regular Fuel with Ethanol.

Dr. Fred Deutsch, as an old Eagle Scout, once again welcomed the Boy Scouts in attendance.

ADJOURNMENT

Dr. Fred Deutsch moved that the Watertown School Board adjourn its regular meeting at 8:18 p.m. Mr. Garrett Priest seconded. Five votes yes. Motion carried.

By: Rick Hohn, Business Manager