

STUDENT GRIEVANCE FORM
DISTRICT 14-4, WATERTOWN

A grievance is defined as a written complaint by a student with a member of the staff or administration alleging one or more of the following unfair practices:

1. A school rule or regulation is discriminating.
2. An unfair procedure has been used in arriving at a consequence.

GRIEVANCE

Level (Check One)

Date _____

- _____ Principal, (Level 1)
 _____ Superintendent, (Level 2)
 _____ School Board, (Level 3)

I, _____ hereby file a grievance complaint based on _____ (write in which unfair practice from above.) Specifically, my grievance is _____

 _____ (continue on back of paper if you need more space.)

I hereby petition for a hearing on my grievance no later than five school days from the date of this petition.

 Student's Signature

Note: The student may be represented at the conference by an adult, but the student must be present to elaborate on the grievance at the given time and place of the conference. Failure to appear at the appointed time and place waives the student's right to the conference provided by the school unless extenuating circumstances make it impossible for the student to appear.

SCHOOLS' RECORD

Date Received _____ Date of Conference _____

Place of Conference _____ Time of Conference _____

Comments: _____

Resolution: _____

 Signature of School Representative