

STUDENT GRIEVANCE POLICY

A grievance is defined as a written complaint by a student with a member of the staff or administration alleging one or more of the following unfair practices:

1. A school rule or regulation is discriminating.
2. An unfair procedure has been used in arriving at a consequence.

Grievances are processed through three steps which include the following:

LEVEL 1: The school principal will schedule an informal discussion of said grievance. Many grievances may be resolved at this level. The principal must hold a conference within five days of the date of filing.

LEVEL 2: If a student is not satisfied with the resolution made at level one, the student may appeal in writing to the superintendent. The superintendent will hold an informal conference for the purpose of discussion of the grievance within five days of receiving the written grievance. The resolution of the grievance at this level is in writing.

LEVEL 3: Complaints that remain unresolved following any action of the superintendent may be referred in writing to the school board for review. The Board will hold an informal hearing for the purpose of discussion of the grievance within five days of receiving the written grievance. The Board's decision will be final unless an appeal is made to another agency. The resolution of the grievance at this level is in writing.

The board's decision will be final unless an appeal is requested to an outside agency.